Commissioners
SCOTT L. METZGER
Chairman
MARC C. SORTMAN
Vice Chairman
MARK MUSSINA
Secretary

CHRISTOPHER H. KENYON
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LYCOMING COUNTY BOARD OF COMMISSIONERS
PUBLIC MEETING AGENDA
THURSDAY, NOVEMBER 19, 2026
10:00 A.M.

1.0 OPERATIONS

1.1 Opening Prayer
1.2 Pledge of Allegiance
1.3 Convene Commissioners' Public Meeting
1.4 Approve the Minutes of the Previous Meeting
1.5 Public Comment on Agenda Items Only

2.0 SERVICE AWARDS

2.1 Board of Commissioners – Recognize the following individual on his service to Lycoming County:

- Adult Probation – Bryan Bower– 20 years

3.0 REPORTS

3.1 Nicki Gottschall – Vote to ratify accounts payable cash requirement report for invoices due through 11/25/26 to be paid on 11/18/26 in the amount of $974,250.41.

3.2 Nicki Gottschall – Vote to ratify accounts payable cash requirement report for invoice for the Municipal Election to be paid on 11/18/2026 in the amount of $101,531.20.

4.0 INFORMATION ITEMS

4.1 Heather Lehman, Chief Budget Officer - Presentation and Public Comment on Proposed 2027 County Budget.

4.2 Michael Hagen – Elected Officials Personnel Actions
Internal Changes
Sheriff – Candace Dawes, Office Manager, Full-Time, PG6, $26.145 per Hour, 75 Hours per Pay Period, Effective Date: December 6, 2026.
New Hires:
Sheriff – David Worden, Deputy Sheriff, Full-Time, SD, $22.95 per Hour, 80 Hours Per Pay Period, Anticipated Start Date: November 23, 2026.

5.0 PERSONNEL ACTIONS

5.1 Michael Hagen – Approve the following Personnel Actions as conditional offers of employment, subject to the successful completion of a background check and all other employment conditions as outlined in Attachment (A).

Recess Commissioners' Public Meeting for the Salary Board

6.0 SALARY BOARD

6.1 Convene Salary Board.

6.2 Vote to approve the Salary Board minutes from the November 12, 2026 Salary Board meeting.

6.3 Vote to approve the following Salary Board Actions:

Controller's Office

- Eliminate the Deputy Controller/Accountant II position from the TDA.
- Add a Deputy Controller/Chief Accountant position to the TDA.

6.4 Adjourn Salary Board.

Reconvene Commissioners' Public Meeting

7.0 ACTION ITEMS

7.1 Gary Staggert - Vote to approve the Amendment#4 to the Agreement with Mahantango Enterprises. (Budgeted item- Operating Expenses)

7.2 Gary Staggert – Vote to approve the Amendment to the Agreement with JJ Powell, Inc. (2026 approved budgeted item- Operating Expenses)

7.3 Gary Staggert - Vote to approve the Amendment to the Agreement with Counsils Appliance. (2026 approved budgeted item- Operating Expenses)

7.4 Stephanie Tribble – Vote to approve the Agreement with Patricia Shipman Esq. (2026 approved budgeted item- Operating Expenses)

7.5 Nancy Schenck – Vote to approve the Agreement with Summit Academy. (2026 approved budgeted item- Operating Expenses)

7.6 Nancy Schenck -Vote to approve the Agreement with Community Specialist Corp d/b/a/ The Academy. (2026 approved budgeted item- Operating Expenses)

7.7 Kristen McLaughlin – Vote to approve the Subrecipient Agreement Amendment #8 with Lycoming County Water & Sewer Authority in the amount of $115, 037.08 for a total allocation of $1,107,067.94. (2026 approved budgeted item- ARPA funds)

7.8 Leslie Kilpatrick – Vote to approve the Service Renewal with Forerunner Technologies, Inc in the amount of $7,843.00. (2026 approved budgeted item- Operating Expenses)

7.9 Leslie Kilpatrick – Vote to approve the Software Renewal with Magnet Forensics in the amount of $7,225.00. (2026 approved budgeted item- Operating Expenses)

7.10 Brian Ferry - Vote to approve the Memorandum of Understanding with the Borough of Jersey Shore for the Jersey Shore Municipal Operations Complex.

7.11 Angela Scocchera– Vote to approve Resolution 2026-26 authorizing the submission of a statewide Local Share Account Program grant application for the Valley View Nursing Center Renovation Project

7.12 Shannon Barnes – Vote to approve the Amendment to the Agreement with Natalie Novak Brown, PhD, SOTP Northwest Forensic Associate, LLC. (2026 approved budgeted item – Operating Expenses)

7.13 Shannon Barnes – Vote to approve the following appointments/reappointments to the Conservation Board:

- Dean Bussler – Appoint as a Public Director effective term 1/1/2027 – 12/31/2030
- William Kahler – Reappoint as a Public Director effective term 1/1/2027 – 12/31/2030
- Scott Metzger – Reappoint as Commissioner Director effective dates1/1/2027-12/31/2027

8.0 COMMISSIONER COMMENT

9.0 GENERAL PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

10.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on Thursday, December 3rd, 2026, at 10:00 A.M. in the Commissioner's Board Room, 3rd Floor, 33 West Third Street, Williamsport, PA 17701

ATTACHMENT (A)

PERSONNEL ACTIONS:

Internal Changes:

Adult Probation – Avery Eiswerth, Adult Probation Officer II, Full-Time, APO, $24.53 per Hour, 80 Hours per Pay Period, Effective Date: November 6, 2026.

New Hires:

Domestic Relations – Alexander Bartley, Customer Service Specialist / Floater, Full-Time, PG4, $15.162 per Hour, 75 Hours Per Pay Period, Anticipated Start Date: November 23, 2026.

Prison – Tricia Watkins, Correctional Officer, Full-Time, Union, $21.50 per Hour, 80 Hours Per Pay Period, Anticipated Start Date: November 23, 2026.

Prison – Danyelle Brion, Correctional Officer, Part-Time, Union, $21.50 per Hour, Not to Exceed 1000 Hours Annually, Anticipated Start Date: December 14, 2026.

Prison – Andrew Degnan, Correctional Officer, Part-Time, Union, $21.50 per Hour, Not to Exceed 1000 Hours Annually, Anticipated Start Date: December 14, 2026.